

The McKee Language System

The McKee Language System is a program for teaching children second languages in an atmosphere of play. The focus is on the child and fun activities. Rules of the language are learned inductively, similar to the way native speakers learn the language. Children generally become functionally fluent in Spanish in about 500 hours. In its 15 years of teaching English to children in many countries all over the world,



International Language Programs has proven that with a trained teacher using developmentally appropriate activities and modeling the language in an atmosphere of play, love, and excitement, kids learn the language and are practically unaware that they are being “taught”. The teacher provides a learning environment similar to that of a birthday party.

How does the program work?

The classes are taught by native Spanish speakers trained in the McKee Language Systems method. Children spend three hours a day, five days a week participating in activities. They play games, sing songs, hear and act out stories, or participate in creative expression in each of six teaching areas. The teaching areas focus on what the children are familiar with from home. A child may make a cake in the kitchen, assemble a toy catapult in the shop, do tumbling in the gym, act out the three little pigs in drama, and make a clay elephant in art all while speaking in Spanish.

Is this a proven Program?

Our learning model was developed by the late Dr. Trevor McKee, a BYU professor of child development. His life’s work was the language acquisition of children. His program started out as a neighborhood Spanish pre-school for his own children, and was developed into a full time private school with 72 children. The school model he developed (the McKee Language System) is extremely effective and has been successfully used in teaching thousands of children English abroad.

Who Supports and Monitors the Program?

McKee Language Schools is part of International Language Programs (ILP), a Provo based non-profit educational organization which owns the rights to the McKee Language System. ILP has used the method to successfully teach children English in China, Russia, Japan, Ukraine, Taiwan, Mexico, and other countries beginning in 1992.

Daily Activities

Opening (15 min.)

Children begin the day with songs, games, and opening activities to help everyone make the switch from their native language to Spanish.

Arts and Crafts (25 min.)-Children cut, fold, paint, draw, sculpt, sew, and other art/craft activities. They talk about the materials, and the process of making it. Children make piñatas, a spinning color wheel, or sculpt a rose from modeling clay.

Gym and Sports (25 min.)- While practicing physical activities, children interact using the language of physical skills, movement, action, and competition. In Spanish, they play water-balloon volleyball, bowling, or kick ball with a beach ball.

Games (25 min.)-Dozens of table games and carnival games are used to help children learn to talk about rules, strategies, turn-taking, and objectives. They throw bean bags on a tick-tac-toe grid, match features of pictures on cards, play a board game from a children's story, or a variety of other games.

Shop (25 min.)-Shop activities center on assembly and disassembly of toys and games, most invented or designed by ILP and McKee Language Schools. The assembly process, the parts, functions, and using the toy involve language the children need.

Kitchen (25 min.)-In kitchen activities, children assist teachers in preparing and eating simple foods, usually with a fun twist. Instead of milkshakes, they prepare a "witch's brew"; instead of pancakes they cook pancake faces. A variety of ingredients, tastes and smells create a language-rich activity.

Drama (25 min.)-Each day children hear and act out parts of children's stories in Spanish. A child can be a pirate from "Peter Pan" complete with an eye-patch and paper sword. Children talk about how to express feelings in Spanish .

Closing (15 min.)

At the end of each day, children choose from party favors that they win as prizes throughout the day.

Other information

For more information, see the website or "school policies" pages below.

Website: For parent resources, calendars, and other information visit our website at www.mckeeschools.com



"Teaching children Spanish in an atmosphere of play!"

MCKEE LANGUAGE SCHOOL

Main Office: 363 North University Ave. Ste. 104

Provo, UT 84601

801-374-8854 or 800-349-1846

Name of Parent _____

Date _____

Name of Student (s) _____

Location: Orem Draper Salt Lake City

2010 ten-week Summer Core Program (Preschool – Grade 5)

3-day Option	5-day Option
<input type="checkbox"/> 3-day Morning 8:45-11:45 (\$525 entire summer program) <input type="checkbox"/> 3-day Afternoon 12:30-3:30 (\$525 entire summer program)	<input type="checkbox"/> 5-day Morning 8:45-11:45 (\$750 entire summer program) <input type="checkbox"/> 5-day Afternoon 12:30-3:30 (\$750 entire summer program)
<input type="checkbox"/> My child has 1 year or more of Spanish experience and I would like my child to participate in Spanish reading and writing activities for part of the day if there are enough students to form a group. These activities will be on T/W/Th during class time on those days.	
Preferred days/week: M T W Th F (Please circle if you are <u>not</u> enrolling in a 5-day program)	

2010-2011 School Year Core Program

Preschool (ages ~3-4)	Kindergarten/Grades 1-3
<input type="checkbox"/> 5-day Morning 8:45-11:45 (\$285*/mo.) <input type="checkbox"/> 5-day Afternoon 12:30-3:30 (\$285*/mo.)	<input type="checkbox"/> 5-day Morning 8:45-11:45 (\$285*/mo.) <input type="checkbox"/> 5-day Afternoon 12:30-3:30 (\$285*/mo.) <input type="checkbox"/> 3-day Morning 8:45-11:45 (\$190*/mo.) (<u>2nd and 3rd year students only</u>) <input type="checkbox"/> 3-day Afternoon 12:30-3:30 (\$190*/mo.) (<u>2nd and 3rd year students only</u>) <input type="checkbox"/> Pay per day package: \$20/day, minimum 20 days pre-paid per semester (contact office for times, availability, and terms)
Preferred days/week: M T W Th F (Please circle if you are <u>not</u> enrolling in a 5-day program)	

2010-2011 School Year Advanced Spanish Literacy Programs

Advanced Spanish (1 st Grade and older, prerequisites apply)	Please Note:
<input type="checkbox"/> Basic Reading 3-days After School: 3:45-6:15 (\$145*/mo.) (<u>2nd, 3rd, and 4th year students only</u>) <input type="checkbox"/> Elementary 2-day After School: 3:45-6:15 (\$115*/mo.) (<u>3rd, 4th, and 5th year students only</u>) 2-day classes are held T/Th and 3-day classes are T/W/Th	We try our best to provide level-specific classes for all advanced students but are limited by enrollment. If any level does not have adequate student enrollment, that class may not be offered at a location or combined with another level of advanced students.

2010-2011 Spanish After-school Programs

After School Beginning Spanish (1 st to 5 th graders)	Please Note:
<input type="checkbox"/> 2-days After School 3:45-5:30 (\$110*/mo.)	After school programs for beginning students are not available at all locations. 2-day programs are generally T/Th, but call to find out about other options.

Student Information:

Please include my and my child's name, phone number, and email on a school contact list to be given to other students and their parents to facilitate play dates, etc.

Name of Student	Name student will use at school	Gender
Address	City	Zip
Primary Phone Number	Alternate Phone Number	
Birth Date	Siblings' names and ages	
Medical needs and special conditions (allergies, dietary restrictions, health concerns, etc)		
Primary Care Doctor	Phone Number	

Parent/Guardian Information:

Last Name	First Name		
Address	City	Zip	Phone
Occupation	Employer Name	Phone (during school hours)	e-mail

2nd Parent/Guardian Information:

Last Name	First Name		
Address	City	Zip	Phone
Occupation	Employer Name	Phone (during school hours)	e-mail

Custody comments, names of others responsible for child, or others authorized to pick up child.

Alternate Emergency Contact Information:

First and Last Name	Relation	Phone
First and Last Name	Relation	Phone

How did you hear about the school/program? _____

Student's previous group experience(s) (e.g. nursery, child care, sports, play groups)

Are your child's immunizations current? _____

Does your child have any physical, social, communication or learning problems that teachers should be aware of? _____

Please add any additional information about your child that might be important for us to know your child better. _____

Please include a \$100 deposit and the enrollment agreement to hold your child's place. Make checks payable to: ILP McKee Language Schools.

McKEE LANGUAGE SCHOOL

International Language Programs

Enrollment Agreement

I wish to enroll my student, _____ in the ILP McKee Language School Spanish Immersion Program ("MLS") for the 2010 Summer 2010-11 school year (check all that apply). By signing below, I agree to the following terms:

- I agree to pay tuition in a timely manner. I understand that tuition must be paid in accordance with school policies or late fees and collection costs (where applicable) will apply.
- A registration or renewal form and non-refundable deposit of \$100 is included with this agreement. The deposit will be applied to tuition after all other tuition that is due for the session (school year or summer) for which my child is registered is paid. I understand that if I withdraw my child from the school prior to the end of the session for which my child is registered, I will forfeit the deposit. McKee Language Schools reserves the right to terminate this agreement at any time, in which case, my damages will be limited to a refund of unused tuition paid and the deposit.
- I understand that the Spanish instruction provided will follow the "McKee Language System". I understand that results in language proficiency among children may vary. I understand that the teaching and training methods and models used are the exclusive property of International Language Programs.
- I understand that occasionally pictures and videos of students are taken and used for a variety of purposes including posting on school bulletin boards, promotional and advertising materials, newspaper or other media, teacher training materials etc. I give my permission for my child's photo and video to be taken and used by International Language Programs/McKee Language School for school purposes. I understand that I may place limitations on my permission for use of photos or videos by submitting a signed written statement to ILP/McKee Language School with this agreement.
- I agree to follow drop-off and pick-up procedures and other policies of the school. I agree that I (or my agent bringing the child to school premises) will inspect the premises to my satisfaction for the safety of my child prior to releasing the child into the care of MLS staff. I agree that I (or my agent) will notify the shift coordinator of any concerns or problems with the premises or any inability to inspect the premises, and that I (or my agent) will not release my child into the care of MLS staff until the problems or ability to inspect have been remedied to my satisfaction. I release MLS and ILP and their officers, agents, employees as to any and all liabilities, claims, demands, and actions which might be made by me or my or my child's representatives on account of any losses, expenses, or damages of any kind concerning property or personal injuries to me, my agents, or my child(ren) which may result directly or indirectly from my child's enrollment, attendance, or participation in the school with the exception of injuries or damages caused intentionally or by the gross negligence of MLS, ILP or its agents.
- I agree that I (or my designated agent) will pick up my child at the appointed time each day from school. I understand that a late fee of \$5 will be charged for each 15 minute increment a student is picked up late from class.
- I verify that my child is covered under my own or my family's medical insurance policy. I will not hold McKee Language Schools or International Language Programs or any of its agents or employees ("the school") responsible for any damages or injury arising from my child's participation in the school's activities except if caused by gross negligence or intentional acts of an employee of the school.

Parent signature

Date

[See next page for school policies]

McKee

Spanish Schools

Utah County: 801-374-8854

Salt Lake County: 800-349-1846

Main Office: 363 N. University Ave. #104, Provo, UT 84601

School Policies

1. **Registration.** Please read the policies here, review and sign the enrollment agreement, and complete the registration form. Submit the agreement and registration with your \$100 non-refundable deposit.
2. **Discounts:**
 - Sibling discount:* (1 discount per family): \$50/mo. from one tuition if both siblings are in the beginning level program; \$25/mo. from advanced class or 3-day/wk. tuition if one sibling is in beginning level 5-day/week program and the other in the advanced classes or 3-day/week beginning classes.
 - Referral discount:* one-time discount of \$100 for each referral who enrolls a student for a school year (may not be combined with sibling discount for students of referrer).
3. **Locations:** SLC: 1417 South 1100 East
Draper: 584 East 12300 South
Orem: 1287 N. State St.

Parents are welcome at the school at any time. However, if you have questions or would like to talk with someone about the school or program it is best to schedule your visit in advance or call the main office to be sure non-teaching administrative staff members are available when you come. All administrative matters are handled through our main office. If you would like to bring your child for a free trial day (or hour if you prefer) please call the main office to schedule an appointment so that we can keep our group size to 8 children.
4. **Tuition payment.** Tuition is due by the first of each month. Tuition payments submitted later than the 5th are subject to a \$15.00 late fee for each week it is late. You may mail a check to the main office, put it in the tuition box at school, or call the main office 800-349-1846 to process and e-check or credit card (3% surcharge for credit card payments). Make checks payable to ILP McKee Language Schools. We charge a returned check fee of \$25.00 for any checks returned for insufficient funds or other reasons. Address for payment at the main office is:

ILP McKee Language School
363 North University Ave. Ste 104
Provo, UT 84601
5. **Cancellations/Refunds.** The \$100 deposit is non-refundable. Tuition is due in full for any month where the student has attended any days during the month.
6. **On time pick-up.** Please be sure that your children are picked up on time. If our teachers stay to look after late children, a fee of \$5 will be charged for each 15 minute increment that the child remains after classes have ended.
7. **Missed Days.** If your child misses a day of class you can call to schedule make up days as long as there is space on the make up days. We limit group size to eight children per group. Unfortunately we cannot provide any refunds, credits, or discounts for missed days.
8. **Performances.** At the end of each semester we will have a Spanish performance. (Place and time TBA). At the end of the first semester, the performance is generally a musical performance with songs in Spanish. At the end of the 2nd semester, the performance is a mini-play (also with songs) in Spanish. Please invite friends and family to support your children.

9. **Open House days.** Open house one day each month for parents to come and observe. If the open house day doesn't work for your schedule, please contact us to arrange another time to visit. Children rarely like to showcase their Spanish with a non-native speaker, so open house days are a great opportunity to see how well your child is progressing in Spanish.
10. **Potty Training.** All children must be potty trained before registering for the school.
11. **Sick Children.** Please do not send sick children to school. It is difficult to disappoint your child but it keeps from spreading the illness through the entire class (and teachers).
12. **Birthdays.** Our teachers will recognize your child's birthday (or half-birthday) at school. (We will recognize your child's half-birthday if your child does not have a birthday during the school year). When your child has a birthday/half-birthday, please have your child bring a bag filled with things that will tell others about him or her. Examples might be a picture of the family, a toy that she likes, a card saying what her favorite food is, another with a favorite place to go, something about when they were born (such as a baby picture), or anything special about the child. Your child may also bring treats to be shared at the end of class if you wish. During opening on your child's birthday he will take the items out of the bag and explain each of the things about himself and why it is special.
13. **Show and tell.** "Show and tell" days are held once each week. Sign up sheets will be available at the school.
14. **Toys from home.** Please do not allow your children to bring toys from home, except as assigned for "show and tell" days. Toys can distract from the activities in Spanish, and occasionally get broken or lost. If your child brings a toy, a teacher will keep the toy until class ends that day.
15. **Teacher sick days.** It is difficult/impossible to find a substitute teacher because of our unique method and the level of Spanish ability required. We have calculated into the tuition 2 sick days each semester where we will simply have to cancel classes in the situation that a teacher cannot teach and we cannot find a substitute. We will do our best to notify you as early as possible, and will care for your child at the school during class-time with another caring adult who may not speak Spanish.
16. **Please invite your friends to enroll children in Spanish School.** We always have a waiting list of people who would like to have their children in Spanish School, but we need at least 4 children over the maximum per group to start a new group. A referral discount is available (see above).
17. **Concerns or questions about anything.** We will try to be sure to have someone at drop-off and pick-up times to be available to talk with parents if you have any questions or concerns. If you need to talk to someone while the teacher is teaching a class, please feel free to call either of the numbers above and speak with Jared Hansen or Casey Glade.